



TOPIC: Course Materials and Announcements SS23

DATE: December 2022

In Spring 2023 (or SS23), the MSU semester begins on January 9. FLT course pages will appear in D2L on various days that week. Your instructor will notify you via D2L and email when you have access to the course page. The intro materials and tasks (Module 0) usually include the syllabus, a questionnaire, introductions to peers, and general information about the course. Each course then has 12 content modules that will be due weekly, starting January 23-27. The semester ends on Friday, May 5. [If you are supposed to be graduating](#) and want to participate in the [MSU Commencement](#) ceremony, that will also be on May 5.

Guides and Resources for FLT Students

We provide resources to everyone in the MAFLT community in multiple places, and our platforms and content are updated on a regular basis. Anyone taking an FLT course is welcome to join the MAFLT Students groups. If you do not see them, contact Dr. Lanier via Teams and request to be added. Visit them in the next week or two to see what is new to you. The Orientation Modules have been completely revised.

- **MAFLT Public Website:** The [Current Student Resources](#) page now provides a quick summary of the main links and locations we use. Also see the [Events](#) and [Latest Posts](#) pages under News and the [Social Media](#) page. Once you are in the program, though, we rely on the next two platforms:
- **MAFLT Community in D2L:** When you log in to D2L, you should see the [MAFLT Community](#) site. This site provides the Orientation Modules, information about EM Projects and Final Portfolios, instructions for completing the Responsible Conduct of Research (RCR) requirements, etc.
- **Spartan365 / Microsoft Apps:** When you open [Microsoft Teams](#), you should see the MAFLT Students Team. A tab in that Team will point you to the [MAFLT Students site in SharePoint](#).
- **FLT Student Guidebook** in [OneNote](#): From Teams or SharePoint, you can also access the [Students Notebook](#) for procedures, FAQs, links, and advice.

Course Management System and Other Technology in FLT Courses

FLT courses use a combination of [D2L](#) (MSU's learning management system) and our various apps in the "Microsoft ecosystem," including Teams and OneDrive. To download the software to your desktop, go to: [spartan365.msu.edu](#). The apps are also available in your mobile device's app store. After the course begins, we will rely on these tools for communication rather than email. Please check your Notification settings for D2L and Teams each semester. We also recommend that you use your Outlook Calendar (see SpartanMail or Teams to get to it) to share your general availability with your instructor. Guides created specifically for students in FLT courses can be found on the MAFLT Students site and YouTube.

MAFLT SharePoint site: [Tech Tools in FLT Courses](#) | [MAFLTutorials Hub](#) | [Spartan365 for FLT](#)

YouTube Playlists: [D2L for FLT Learners](#) | [Microsoft Teams Tips](#) | [Help Tech FAQ for FLT](#)



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Communication, Notifications, Appointments, and Virtual Meetings

In this program, we typically use [Microsoft Teams](#) to communicate with students individually and as a class. You can access it [in a web browser](#) such as Edge or Chrome or [as an app](#). You will get a notification when your class's Team is activated. Click Chat and search for your instructor to send a private message or click the Calendar (icons on left) to find scheduled events. You can find other contact info here: [MAFLT Faculty](#).

You should still be checking your MSU email account: spartanmail.msu.edu. The university will send you important messages there. Also, some issues regarding courses should be handled via email, such as requests for extensions. You can discuss any advising issues with the [Program Director](#), Dr. Lanier.

Materials for FLT Courses

Course Materials are listed in the MSU Student Information System (student.msu.edu). Click your **Classes** tile and then on the left View My Classes and select the current semester. The chart below shows only the books that you are expected to purchase for yourself. If your course includes a required text that is provided through the MSU Library, it will not be listed below, but the information will be provided in your syllabus and D2L course page. If you will not have a copy in hand by the end of the first week or if you have other questions about course materials, please do not hesitate to contact your instructor. Any other questions or concerns can be sent to: maflt@cal.msu.edu. Have a good semester!

Courses and Textbooks in Spring 2023

FLT 807 Foreign Language Teaching Methods Dr. Fred Poole	<i>Text to order:</i> Larsen-Freeman, D. & Anderson, M. (2011). <i>Techniques & principles in language teaching</i> . Oxford University Press .
FLT 808 Assessment in FLT Dr. Fred Poole	<i>Text to order:</i> Brown, H. D., & Abeywickrama, P. (2018). <i>Language assessment: Principles and classroom practices (3rd ed.)</i> . Pearson Education .
FLT 815 Culture in FLT (and Intercultural FLT) Dr. Bruna Sommer Farias	<i>Texts to order:</i> Holliday, A., Hyde, M., & Kullman, J. (2021). <i>Intercultural communication: An advanced resource book</i> (4th edition). Routledge . [print or ebook] Corbett, J. (2010). <i>Intercultural language activities</i> . Cambridge University Press .
FLT 817 Program Development and Administration Dr. Amanda Lanier	<i>Text to order:</i> Lord, G. (2014). <i>Language program direction: theory and practice</i> . Pearson . <i>Available through MSU Library, but owning a copy is helpful:</i> Ritz, C. (2021). <i>Leading your world language program: Strategies for design and supervision, even if you don't speak the language!</i> Routledge. <ul style="list-style-type: none">Available via MSU access on Routledge platform: https://www.taylorfrancis.com.proxy2.cl.msu.edu. But also a good reference to own and keep!



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FLT 841 Special Topics: Literacy in a Foreign Language Dr. Bruna Sommer Farias	<i>Texts to order:</i> Ferris, D. R., & Hedgcock, J. (2013). Teaching L2 composition: Purpose, process, and practice. Routledge . Tardy, C. M. (2019). Genre-based writing: What every ESL teacher needs to know . University of Michigan.
FLT 885 Experiential Modules Dr. Bruna Sommer Farias	See EMs folder in MAFLT Community and EM Showcase . <ul style="list-style-type: none"> Starting EM – fill out the EM application and start Milestones Worksheet. Continuing EM – complete and submit updated Milestones Worksheet.
FLT 898 Comprehensive Exam (Final Portfolio) Dr. Amanda Lanier	See the Final Portfolio folder in the D2L MAFLT Community for the Model Port template and other materials, and explore alumni sites in the Portfolio Gallery: https://maflt.cal.msu.edu/portfolios .

Important Dates in Spring 2023:

[MSU Academic Calendar](#) (also in [SIS](#))

MAFLT [Semester Updates Page](#)

In the MAFLT Program, dates are slightly different due to the asynchronous schedule:

Courses open the week of Jan 9-13.

- No new enrollments after 1/13 without special overrides.
- Weekly due dates vary by course. Module 0 will be due the week of 1/16-20 and Module 1 the next week.

If you are graduating in Spring 2023 or Summer 2023: YOU MUST APPLY AND REGISTER!

- Apply to graduate ASAP.** Here is the application: <https://reg.msu.edu/StuForms/GradApp/GradApp.aspx>
- Register** for MSU Commencement Ceremony: see [Advanced Degrees - Spring | Commencement \(msu.edu\)](#)

Virtual Meetings – see [Events on the public website](#) and the [Calendar & Events](#) page on SharePoint for details

- Live, **synchronous course meetings** are not required in an FLT courses (as per MSU policy for online programs). However, we offer at least one live meeting per course. Please pay attention to your instructor's efforts to get your availability and schedule meetings at the best times for current students to attend.
- Invitations for program-wide events including **Orientation**, the **Town Hall**, the biweekly **MAFLT Midweek Meetups**, and other opportunities to join peers and faculty virtually will be sent via email and Teams.

If you decide to withdraw from a course, these are firm MSU deadlines published in SIS, and YOU withdraw yourself:

- Last day to drop with refund (8:00pm) – 2/3/22
- Last day to drop with no grade reported (8:00pm) – 3/1/22

Final due dates: no later than 5/5

- Assignments submitted after 5/5 will receive a grade of 0 unless you have negotiated a deferral of final grading with your instructor and the program director.



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